



2014

Annual Report

Holy Trinity Primary School West Wagga



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The School

West Wagga Holy Trinity was established as an Infants School in 1970 to serve the Parish of West Wagga and the suburb of Ashmont. Holy Trinity School West Wagga is one of 27 Catholic Primary and 5 Catholic Secondary Colleges that form the System of Schools serving the Diocese of Wagga Wagga. West Wagga includes Ashmont, Collingullie, Flowerdale, Glenfield, Kapooka & Lloyd.

Our present enrolment of 258 children has the advantage of creating a climate that is vibrant and dynamic and also a personalised and caring place to grow and learn.

As this area has grown with new development in Lloyd and Glenfield so has our school. Holy Trinity exists to serve the Parish of West Wagga and supports our families in their prime role of educating their children in the Catholic faith. This report documents the significant events of 2014 within our school community. We are very proud of our school and the achievements of our students, staff and the contribution our families make to Holy Trinity School.

Catholic Identity

Holy Trinity is a co-educational Catholic School providing quality education to Catholic and non-Catholic children from West Wagga and districts.

Holy Trinity is a Learning Community functioning under our Vision Statement and in the belief that children need support and challenge for learning to take place. The relationships developed between staff and students shape the foundations to our approach to teaching and discipline.

At Holy Trinity we encounter Jesus and His message to engage with Him as the Way, the Truth and the Life. We achieve this as communities of:

Faith: Living, celebrating and teaching the Gospel Values

Learning: Actively engaging and collaborating together utilising explicit teaching of skills and content in order to develop all learners

Care: Building a caring, supportive environment which is inclusive and sensitive to the needs of the community

Service: Encompassing leadership for the wellbeing and benefit of all within the Holy Trinity community

Stewardship: Caring for, connecting with and appreciating creation, people and the natural environment

A Message from key School Bodies

The School Council has continued its very active role in supporting the school in the governance of Holy Trinity. The Council has maintained the management of the schools finances and resources.

P&F

Our P&F plays an important role in raising funds for our school and is an essential component of our ongoing growth. The P&F raised a significant amount of money from a variety of initiatives in the school this year including our School Fete. The efforts and the money raised was truly appreciated by the staff and students. This occurs because our parents and local community members are passionate about the education of their children.

Student Outcomes in Standardised National Literacy and Numeracy Testing

Holy Trinity Primary School has participated in NAPLAN since its inception. The school monitors the NAPLAN Trend Data each year and uses that information to inform its learning and teaching practices for the upcoming year.

Comparison to State-wide Results

Results indicate in Year 3 and Year 5 that we were at the State Average in literacy and numeracy.

NAPLAN Trends

Overall our trends were stable in regards to school growth with no significant inroads on last year's results. Writing was an emphasis for staff and students over the past twelve months and these results were quite positive overall.

Professional Learning

Our staff have a deep commitment to their ongoing professional learning. This was demonstrated in our whole school approach to implementation of Writing across the school with an inquiry process and support through professional development. We had staff development activities in the area of spirituality with an emphasised link with restorative practice. Other professional learning experiences for staff included:

- CPR
- Anaphylaxis training
- Teacher Accreditation
- Inquiry Project (Writing)
- Regular Stage and Staff meetings dedicated to the improvement of our learning and teaching programs and assessment practises.
- Staff Spirituality
- Contemporary learning

- Best Start

Teaching Staff

The NSW government requires that this report detail the number of teachers in each of the following categories:

- A) have teaching qualifications from a recognised higher education institution within Australia
 B) have qualifications from a recognised higher education institution within Australia but no formal teacher education qualifications
 C) have relevant successful teaching experience and appropriate knowledge but no formal teacher qualifications.

A	B	TOTAL
15		15

Workforce Composition

Our staff consists of an executive of three, eight full time teachers, five part time teachers, five teacher assistants, two Aboriginal education workers, one Chaplain, two clerical staff and one canteen manager.

Student Attendance

Student attendance rates for each Year level and the whole school

Year	Attendance %
Kinder	93%
Year 1	91%
Year 2	93%
Year 3	94%
Year 4	94%
Year 5	94%
Year 6	94%

Student Non-Attendance

Students who show regular non-attendance without notification are followed up by contact with the parents by the Principal and if needed FACS.

Enrolment Policy

The accepted practice for enrolment at Holy Trinity Primary School is to give preference to children of Catholic parents who wish to enrol their child at the school. This practice does not exclude the children of any non-catholic parents being enrolled at the school.

The accepted practice is to enrol children who turn five (5) years of age by June 1st. Children whose birth date is between June 1st and July 31st may be enrolled after discussion with the Principal and counselling concerning the difficulties that may be experienced by such children. The possibility of the child being asked to repeat a grade should also be explained at this time. If the parents wish to enrol their child they are asked to sign a form indicating the steps that have been followed.

Children with special needs, e.g. deaf, partially sighted, or with other additional needs, may be enrolled, but only following careful discussion between parents, Principal and the School Services Officer of the Catholic Schools Office. Enrolment will depend on the meeting of all aspects of the Diocesan Policy for enrolment of these children.

The Diocese of Wagga Wagga has established an Enrolments Policy which is implemented by all schools in the Diocese.

This policy is available in the school office or can be found using the following link. <http://web.csoww.catholic.edu.au/>

Characteristics of the Student Body

Boys	Girls	Indig'	EAL/D	TOTAL
137	121	40	12	258

**Language background Other Than English*

Structure of Classes

- 2 classes for Early Stage 1
- 3 classes for Stage 1
- 2 classes for Stage 2
- 3 classes for Stage 3

School Policies

Student Welfare

The Holy Trinity School community believes an effective Pastoral Care and Behaviour policy is essential if we are to truly reflect the ideals expressed in the School's vision and to be able to achieve the educational aims of the school. The Pastoral Care and Behaviour Policy is an expression of the aims of the school community for the development of positive and productive relationships among members of the community. It outlines how the school and teaching/learning can be organised so that most problems are prevented and those that occur are dealt with constructively.

All Holy Trinity policies are available from the school office. These policies include the following policies; Enrolment, Pastoral Responsibility and Grievance and Complaints Policy

Discipline

The school's behaviour management policy is based on accepted values, our school vision and mission and school norms. Emphasis is placed on self-responsibility, cooperation, communication and respect. Regular communication with parents has been encouraged to ensure challenging behaviour is managed.

Corporal Punishment will not be used at Holy Trinity Primary School West Wagga.

Holy Trinity Primary School West Wagga has a Serious Offences Policy available at School. The school has adopted an approach to resolving complaints and grievances that is based on procedural fairness. It recognises that parents/caregivers and students must have access to processes that allow them to resolve concerns in a supportive and conciliatory way. Parents/students with a complaint are encouraged in the first instance to contact their class teacher. If the need then arises contact with the Principal and then the Catholic Schools Office may be appropriate.

Complaints and Grievances

The school has adopted an approach to resolving complaints and grievances that is based on procedural fairness. It recognises that parents/caregivers and students must have access to processes that allow them to resolve concerns in a supportive and conciliatory way. Parents/students with a complaint are encouraged in the first instance to contact their class teacher. If the need then arises contact with the Principal and the Catholic Schools Office may be appropriate.

The following link will take you to where these policies are stored.

<http://web.csoww.catholic.edu.au/>

Anti-Bullying

As a school community committed to giving witness to the Gospel of Jesus Christ and the implementation of our School Vision, Mission and Norms, the Holy Trinity School, West Wagga has a zero tolerance to all bullying in all of its forms.

As a consequence of this commitment our response to any incidents of bullying will be dealt with using a restorative practice approach and following procedures outlined in the School's Pastoral Responsibility Policy.

Implementation of Pastoral Responsibility

It is intended these aims will be achieved through:

- Providing a warm and inviting atmosphere at Holy Trinity

- Providing the children with opportunities to make choices and value judgements
- Faith development for our staff
- Providing parent education and information
- Through the modelling of the Gospel values
- Staff members being available for parents
- Providing Student Welfare for children when required
- Providing Learning Support as required for students with special needs
- Implementing proactive and consistent Behaviour Management

Changes to School Policies

Policies have been updated for the purpose of school registration and are adjusted as needed. These policies can be found on the school website and/or on the Catholic Schools Office website.

Improvement Targets

Our school has concentrated on targeting areas within the literacy strand this year with an emphasis on reading and comprehension and then leading into writing. Our other main area targeted for improvement was our outdoor shade and this was enhanced by the building of the new shade structure over the sand pit and play equipment.

Our school has up to date technology in each classroom as we maintain our annual purchase of computers and ipads and facilities that we can be proud of.

Writing was a key focus this year which we aimed to improve across the school through conferencing and one to one sessions between teachers and students. Through intensive teaching and initiatives like the Ho.T Writers award we saw an improvement with writing across the school. Next year we aim to work on Mathematics with each class, as we continue our push in the key learning areas.

Initiatives Promoting Respect and Responsibility

This year we continued the program of students spending time with Senior Citizen's at the Home of Compassion. Children sang and performed as well as just sitting down for a chat with the residents.

Our School Chaplain has instigated programs with small groups of students. These programs are values based and focused on improving student relationships and assisting children through grieving processes with the Seasons for Growth Program

Community Satisfaction

The following information has been provided to the school. It has been a valuable gauge for determining the level of satisfaction our community has with Holy Trinity School. Parent and community responses from our fortnightly newsletters are informative. Our community has been using the response opportunity to write in an anonymous response to a situation, or express a concern or more often, to highlight a positive experience with the school. A direct Principal contact is an important follow up to any concern expressed by the community. We have found that our families are generally satisfied with the School.

Parents

My child (son or daughter) is usually happy at Holy Trinity Primary School.

Strongly Agree	Agree	Disagree	Strongly Disagree
90%	10%	0%	0%

Students

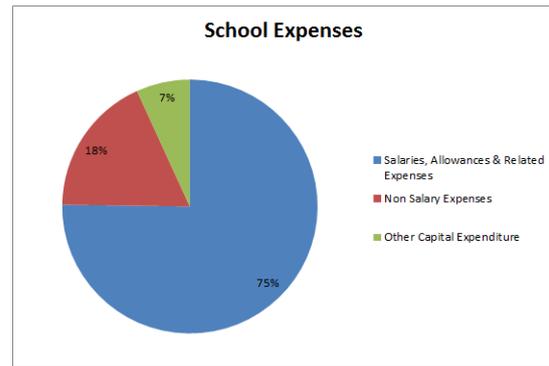
I am usually happy at Holy Trinity Primary School.

Strongly Agree	Agree	Disagree	Strongly Disagree
37%	51%	9%	3%

Staff

I am usually happy at Holy Trinity Primary School

Strongly Agree	Agree	Disagree	Strongly Disagree
86%	14%	0%	0%



About This Report

This report is a summary of the schools achievements and challenges during 2014. It has been developed in collaboration with all stakeholders in the community and compiled together by the Principal.

Financial Statement Summary

